

# Ram Dayalu Singh College, Muzaffarpur.

(A constituent unit of B.R.A.Bihar University, Muzaffarpur)

Internal Quality Assurance Cell(IQAC)

## Notice

### Meeting of IQAC

All the members of Internal Quality Assurance Cell are hereby informed that a meeting of IQAC is convened on Saturday, 27th of April at 2:00 p.m. in the IQAC meeting hall to discuss the following agenda.

Agenda :

- Confirm and read the minutes of the proceedings of last meeting.
- Prepare Academic Calendar of the year 2019-20.
- Discuss and finalise new Add-on Programs/Value Added Courses to be introduced in the academic year 2019-20.
- Discuss and finalise the Short Term Courses in the Academic Year 2019-20.
- Constitute the Committees for effective functioning of different activities.
- Update the dynamic website of the College.
- Construction of Guardian's waiting hall.
- To identify and make arrangements for the places for breastfeeding of babies accompanying the female examinees.
- Any other issue with the permission of chair.

*Ram Kumar*  
24/4/19  
**Dr. Ram Kumar.**  
(Coordinator, IQAC.)

*Sanjay*  
24/4/19  
**Dr. Sanjay**  
(Principal)

A meeting of ISAC was held in Principal chamber on 27-04-2019 at 2 PM.

Following members were present in the meeting

1. Dr. Sanjay, Principal  
Teachers (Members) - chairperson - Sanjay  
27/04/19
2. Dr. Anita Ghosh  
(H.O.D. English) - Members - Anita  
27.04.19
3. Dr. V. N. Upadhyay  
(Associate Prof. Dept. of Pol. Science) - Members -
4. Dr. Ranjana Kumari  
(H.O.D. Botany) - Members - Ranjana  
27/4
5. Dr. Alok Pratap Singh  
(Associate Prof. Dept. of Economics) - Members - Alok Singh  
27/04/2019
6. Dr. R. N. Ojha  
(Associate Prof. Dept. of Economics) - Members - R. N. Ojha  
27.
7. Prof. Saurab Raj  
(Assistant Prof. Dept. of Psychology) - Members - Saurab  
27/04/2019
8. Dr. Payoli  
(Assistant Prof. Dept. of Philosophy) - Members -
9. ~~Dr.~~ Administrative officer (Members)
10. Dr. Neelam Kumari  
(Bursar, H.O.D. Pol. Science) - Members - Neelam  
27/4/19.
10. Dr. Satyendra Pd. Singh  
(Controller of Examination) - Members -

11. Coordinators ANO, NCC - Members - 27/4/19
- (RDS college, Muzaffarpur)
12. Coordinator NSS - Members - 27/4/19
- (RDS college, Muzaffarpur)
13. Ravi Shankar Kumar - Members - 27/4/19
- (D.P.E.)
14. Dr. Poonam Kumari - Members -
- (Librarian)

Local Society (Members)

15. Mr. Anil Kumar - Member -
- (Director, Hechure Agro Plants Pvt)
16. Mr. Dipankar Giri - Member - Giri
- (Former Secretary Student Union RDS college)
17. Dr. P. K. Roy - Member - P. K. Roy
- (Former V.C. B.R.A.B.U. Muz.) 27/4/19
18. Dr. Vijay Kumar - Member - 27/4/19
- (C.C.D.C. B.R.A.B.U. Muz.)
19. Dr. Ajay Kumar - Member -
- (Litehica International, MIDC, Bela)

IQAC Coordinator

Dr. Ram Kumar - Coordinator IQAC - Ram

(H.O.D. Chemistry) 27/4/19

Mr. Paishari Bhushan - Paishari

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## Internal Quality Assurance Cell(IQAC)

The IQAC meeting was conducted today under the chairmanship of **Principal Dr. Sanjay** on **Saturday, 27<sup>th</sup> April 2019**. The meeting started with welcome of all the members of IQAC by the **Coordinator DR.Ram Kumar**.

### Minutes of Meeting

**Agenda 1 :Confirm and read the proceeding of last meeting.**

**Resolution :**The minutes of last meeting was circulated to all members by the coordinator of IQAC and was confirmed.

**Agenda 2 :Prepare academic calendar for the year 2019-20.**

**Resolution :**The academic calendar for the year 2019-20 was discussed and finalized.

**Agenda 3 : Discuss and finalise new Add-on Programs/Value Added Courses to be introduced in the academic year 2019-20.**

**Resolution :**Resolved that value added course 1.Spoken English be introduced from this academic year 2019-20. It was also resolved that the syllabus for the course prepared by college BOS be approved.

**Agenda 4 : Discuss and finalise the Short Term Courses in the Academic Year 2019-20.**

**Resolution :** Resolved that Short term course on 1.Menhdi and 2.Mithila painting be started from this academic year. It was also resolved that the syllabus for the course prepared by college BOS be approved.

**Agenda 5 : Constitute the Committees for effective functioning of different activities**

**Resolution :**IQAC authorised the Principal to constitute and notify the various committees at the earliest.

**Agenda 6 : Update the dynamic website of the College.**

**Resolution :** Resolved that a Committee be constituted with IT Nodal Person as Convener to Update the website of the college.

**Agenda 7** : Construction of Guardian's waiting hall

**Resolution** : IQAC discussed the importance of Guardian's waiting hall especially during the exams when a large number of Guardian accompany female examinees. Resolved that a full furnished waiting area with washroom and safe drinking water be earmarked and developed at the earliest.

**Agenda 8** : To identify and make arrangements for the places for breastfeeding of babies accompanying the female examinees.

**Resolution** : In recent years it has been observed that a large number of examinee comprises of female candidates. Many of them are lactating mothers and their new born accompanying them needs breast feeding during the exam periods. It was resolved that as a best practice feeding rooms be made available in each Block of College building and arrangements be made so that the sanctity of the exam is also maintained and neither the young ladies are forced to drop the exams nor the young ones are deprived of mother's milk.

*Amey*  
27/04/19  
Principal